



Minutes of the **NEIGHBOURHOOD COUNCIL MEETING** held on Wednesday the 25<sup>th</sup> October 2017  
@ St Margaret's Church Hall Ingol commencing at 7.00pm

Present: Cllrs Roskell, Bevan, Brookes, Soole, Thompson, Ellison, Darby, Anderson and McGrath

There were three members of the public present.

80/17 To receive apologies

*None*

81/17 To approve the Minutes of the Meeting held on the 13<sup>th</sup> September 2017 (enclosed)

***It was resolved that the Minutes of the meeting held on the 13<sup>th</sup> September 2017 should be approved and signed by the Chairman as a true and accurate record subject to a minor amendment relating to a date being quoted as 2017 which was amended to read 2018.***

82/17 To receive Declarations of Interest

***Cllr Darby declared a personal and prejudicial interest in items 6 & 7 on the agenda since they related to Preston City Council of whom he is a City Councillor. He left the room and did not take part in the debate or voting on these matters.***

83/17 To adjourn the meeting for a period of public participation

*The meeting was adjourned*

*There were no representations from the public.*

*The meeting was reconvened*

84/17 To authorise payment of the following accounts:

On Line	Greenwood Garden Services	Lengthsman	372.40
On Line	Mrs D Bolton	Broadband Additional Cost	45.00
On Line	City Distributors	Newsletter	136.72
On Line	W V Mcennerney-Whittle	2nd Qtr Salary & Expenses	1150.59
On Line	Inland Revenue	2 <sup>nd</sup> Qtr Tax deductions	710.80
On Line	Unity Trust	Bank Charges	18.00
On Line	Community Voices	Donation	200.00
On Line	Greenwood Garden Services	Lengthsman	415.20
On Line	Newgate Nurseries	Plants for Planters	272.00
On Line	Vans Dutch Bulb Co	Bulbs for Planters	58.20
On Line	Printing World	Newsletter	255.00

***It was resolved that the payments mentioned above should be approved***

85/17 To consider the request from Preston City Council that this Council contribute £9550.00 towards the maintenance costs of Preston CC owned greenspace from 1<sup>st</sup> April 2018 for one year in this Council's area being 18% of the overall costs as supplied to us by PCC. A meeting with PCC has established that they are prepared to enter into an agreement of works, quarterly review meetings and accept payment quarterly in arrears whilst clarification is still sought as to how

they have arrived at the overall hourly rate which on the face of it includes significant back office administration.

***It was resolved that this Council should contribute £9550.00 towards maintenance costs of Preston CC owned greenspace within the Neighbourhood Council's boundaries subject to a satisfactory agreement being reached with Preston CC covering work schedules, quarterly reviews and payment terms.***

***It was further resolved that this agreement once negotiated should be placed before the full Council for final approval or otherwise, its agreement being a prerequisite to any payment being made.***

*A recorded vote was requested prior to the vote:*

***Cllrs Roskell, Bevan, Brookes, Soole, Ellison, Darby, Anderson and McGrath voted in favour  
Cllr Thompson voted against***

86/17 To consider the proposed boundary changes to Preston City Council warding arrangements which will if accepted reduce the number of City councillors to 48, reduce the number of wards to 16 and mean that each Councillor has roughly the same number of residents to represent. A proposal (enclosed) has been put together for consideration and submission if felt appropriate.

***It was resolved that the proposals outlined and referred to above should be submitted to the Boundary Commission on behalf of this Council.***

87/17 To confirm that in line with the report submitted and approved under minute number 61/17 to appoint an Environmental Assistant to the NC that the Clerks paid hours be increased by 2 per week this being part of the working group recommendations to be effective from the date that the EA is formally appointed. (report extract below)

*The proposal is as follows is for the appointment of an **Environmental Assistant to the NC** who would be self-employed working 20 hours per week over 5 days on a flexible service contract at a rate of £10 per hour = £10400 and that in addition 2 hours per week administration time would need to be built into the Clerks working hours in order to deal with general administration, supervision, reporting, monitoring, assessment, work scheduling, resident contact and so forth at a cost of approx £1000 per year.*

***It was resolved that the Clerks paid hours should be increased as outlined above.***

88/17 To consider the purchase and installation of a 'youth shelter' as set out in the attached quotation of £7500 plus Vat (reclaimable) – the item to be sited on Dovedale Recreation Ground (subject to approval of PCC)

***It was resolved that this item should be deferred for the time being but that a sum of £10K should be allocated in this Council's budget and earmarked for such an installation in the future subject to the following actions and responses to be dealt with by a working group comprising Cllrs McGrath, Darby and Bevan who would produce a report covering the points to be considered:***

- ***Consultation with the police to obtain their opinion***
- ***Consultation with youths in the area to obtain their views***
- ***Consultation with residents near to any proposed installation to obtain their views***
- ***Landowner permission (this may be Gateway rather than PCC)***
- ***A specific location agreed and considered as above***

89/17 To consider the additional costs which are suggested to satisfactorily complete the CCTV installation in the Nisa area of Tanterton whereby the original proposed cameras have already been damaged prior to completion of the installation. The additional costs of £300 per camera would provide for vandal proof dome cameras to be installed together with cages. Full details of the alternative cameras are enclosed – this would if accepted bring the total installation costs to £3500.00 less £540 which has been obtained from the NISA store since they requested an additional camera, being net £2960 against an original quotation of £1950.00.

*It was resolved that the additional costs should be accepted and that the installation should recommence as soon as possible*

90/17 To receive and approve the Statement of Accounts to the 30<sup>th</sup> September 2017

*It was resolved that the Statement of Accounts to the 30<sup>th</sup> September 2017 should be approved.*

91/17 To note that the date of the next meeting is scheduled for the 13<sup>th</sup> December 2017

*It was noted that the date of the next meeting is scheduled for the 13<sup>th</sup> December 2017*