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21st February 2018

NEXT MEETING

Members of the Council are summoned to the **NEIGHBOURHOOD COUNCIL MEETING** to be held on Wednesday the 28th February 2018 @ St Margaret's Church Hall Ingol commencing at 7.00pm



W V Mcennerney-Whittle – Clerk and RFO

AGENDA

1. To receive apologies
2. To approve the Minutes of the Meeting held on the 17th January 2018 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public discussion

Please note that the Council may not make any decisions during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than neighbourhood council members or officials.

5. To authorise payment of the following accounts:

On Line	Lea and Cottam PC	Purchase Xmas tree replacement lights	150.00
On Line	Parkside Groundworks	Installation of Benches	199.20
On Line	GGS	Lengthsman wks. 45 -48	425.60
On Line	Preston CC	Xmas Tree Costs	2604.67
On Line	SLCC	¼ share Practitioners Conference	97.25
On Line	Johnstone Publishing	Lengthsman / Env Assistant Advert	238.80
On Line	City Distributors	Newsletter delivery	141.34
On Line	Printing World	Newsletter	255.00
On Line	BG Fencing	Materials Bench Installations	231.33
On Line	GGS	Lengthsman wks. 41-44	372.40

6. To appoint Len Slade as the internal auditor for 2017/18 at a fee of £105.00 and approve the Terms of Reference and Internal Control and Suggested Testing Methodology the relative documents having already been circulated

7. To consider and approve the following documents which have already been circulated
 - The Councils Risk Management Policy Statement 2018
 - The Councils Risk Management Register 2018
 - The Councils Asset Register 2018
 - The Review of the Effectiveness of the Internal Audit and Internal Control
8. To consider earmarking £30K net of Vat from this Council's Reserves to be allocated to the provision of new play equipment and the refurbishment of the playground at Tanterton Village Green which might include such enhancements as junior swings, junior play equipment, drainage and soft fall surface and galvanized fencing with gates and to authorise engagement with PCC, with a view to drawing up specific proposals, and to pay for the drawing up of such a plan for the final agreement of this Council before implementation.
9. To confirm that this Council (original agreement for 4 editions has been completed) wishes the Clerk to continue to produce a minimum of 4 newsletters (4 x A5 pages each) per year at a cost of £150 per edition.
10. To note that the date of the next meeting is scheduled for the 28th March 2018



MINUTES of the **NEIGHBOURHOOD COUNCIL MEETING** held on Wednesday the 17th January 2018 @ St Margaret's Church Hall Ingol commencing at 7.00pm

Present: Cllrs Roskell, Brookes, Darby, Anderson, Bevan and Thompson
There were five members of the public present.

01/18 To receive apologies

Cllrs McGrath, Soole and Ellison – it was noted that prior to this meeting Cllr Buchner had resigned and that the Clerk in accordance with statutory procedures had placed the requisite notices of a casual vacancy on the NC notice boards.

02/18 To approve the Minutes of the Meeting held on the 13th December 2017 (enclosed)

It was resolved that the Minutes of the meeting held on the 13th December 2017 should be approved and signed by the Chairman as a true and accurate record.

03/18 To receive Declarations of Interest

Cllr Darby declared a personal and prejudicial interest in respect of the item relating to a financial contribution to Preston City Council to assist with open space maintenance costs as he is a City Councillor; he left the room during the debate and voting on this item.

04/18 To adjourn the meeting for a period of public participation

The meeting was adjourned

It was confirmed that the working group looking at additional dog fouling signage were hoping to put forward a proposition soon.

It was pointed out to a resident that any complaint relating to a Neighbourhood Councillor must be sent to the Monitoring Officer at Preston CC who had jurisdiction in these matters.

Members were invited to the inauguration of the new priest for St Margaret's Church – full details had already been circulated to members

The meeting was reconvened

05/18 To authorise payment of the following accounts:

On Line	TVC	Repairs following vandalism	51.06
On Line	Catchpoint	Annual Maintenance Charge CCTV Granton	96.00
On Line	GGS	Lengthsman (37-40)	319.20
On Line	Marmax	Seats	1809.00
On Line	Catchpoint	CCTV installation Bridge / Nisa	6180.00
On Line	SLCC	¼ Annual Subscription	64.50
On Line	W V McWhittle	3 rd Qtr Sal and Exp	1293.79
On Line	Inland Revenue	3 rd Qtr Tax and NI	833.10
On Line	J Thompson	Reimburse Xmas Event Costs	427.08
On Line	GGS	Lengthsman (33-36)	319.20
On Line	Printing World	Newsletter	255.00
On Line	Johnston Publishing	Environmental Assistant Advert	199.20
On Line	City Distributers	Newsletter	137.76

It was resolved that the payments mentioned above should be approved

06/18 To consider and approve the enclosed Terms of Agreement between PCC and this Council concerning a contribution of £9550.00 to be made for Open Space maintenance in this Neighbourhood Council's area and authorise release of those funds in accordance with the terms of the said agreement as they become due.

A recorded vote was requested:

Those in favour of the above proposal Cllrs Bevan, Roskell, Brookes and Anderson

Those against Cllr Thompson

It was resolved that the enclosed Terms of Agreement referred to above should be approved and that the Clerk as the Proper Officer should be authorised to sign the Agreement on behalf of this Council

07/18 To approve the Statement of Accounts for period ending 27th December 2017

It was resolved that the Statement of Accounts referred to above should be approved

08/18 To consider the way forward regarding the CCTV installation at NISA store which has been temporarily abandoned due to several acts of vandalism which have resulted in irreversible damage to three cameras and costs of repairs to TVC gates following attempt to vandalise the wi-fi connection to the recording equipment situated in the TVC building.

It was resolved that this Council do wish to continue with the CCTV installation, whilst accepting that a different and probably more costly solution needs to be found. It was further resolved that Cllrs Anderson, Bevan and Darby should investigate options and bring back recommendations to this Council as soon as practicable.

09/18 To note that the date of the next meeting is scheduled for the 28th February 2018

It was noted that the next meeting is scheduled for the 28th February 2018