

**The minutes of the neighbourhood council meeting held on Wednesday 28th June 2023**

**at 7pm at the Tanterton Village Centre.**

Present: Cllr Darby (chair), Cllr Ellison (vice -chair) Cllr Jewell, Cllr Mylroie, Cllr Gibson, Cllr Rutter, Cllr Potter, Cllr Noble, Cllr Ferneyhough.

Clerk – Gill Mason.

Four members of the public.

**Open forum**

The TVC representative presented the proposal for a sensory garden and to request a grant for match funding. Preston City Council have a grant of up to £10,000 and TVC would like the ITNC to award the same. There is potential to apply to other funders such as LEF. The area at the back of the TVC would need levelling and paving and Lavender, Rosemary and other Mediterranean plants could be planted. The garden would be used by the youth club, Pool House School, the friendship group and the café could extend out into the garden in good weather. The window at the back of the building could become French doors so there is easier access for users.

A member of the public asked for the adopted budget to be placed on the website.

**59/23 To receive apologies.**

None

**60/23 To approve the minutes of the meeting held on Wednesday 10th May 2023.**

It was resolved that the minutes be approved and signed by the chair.

Proposed by Cllr Darby.

Seconded by Cllr Ellison.

(6 in favour:2 abstentions)

**61/23 To consider and approve the applicants for co-option.**

It was resolved that Ms Wendy Ferneyhough be coopted on to the council.

Proposed by Cllr Jewell.

Seconded by Cllr Rutter.

All in favour.

**62/23 To receive declarations of interest.**

Cllr Potter declared an interest in any matter regarding planning as a PCC substitute planning committee member.

Cllr Rutter declared an interest in any matter regarding planning as a PCC planning committee member.

Cllr Ellison declared an interest in any item regarding TVC as a Trustee.

**63/23 To review the appointment of representatives on committees, working groups and outside bodies.**

**Planning**

**Finance committee**

Cllr Jewell, Cllr Ellison, Cllr Darby.

**Community outreach working group**

Cllr Mylroie, Cllr Jewell.

**Area enhancement working Group**

Cllr Ellison, Cllr Rutter, Cllr Gibson, Cllr Potter, Cllr Noble.

**Christmas event working group**

Cllr Jewell, Cllr Ellison, Cllr Ferneyhough.

**Communications working group**

Cllr Darby, Cllr Mylroie, Cllr Rutter.

**Planning working group**

Cllr Ellison, Cllr Mylroie, Cllr Potter.

**64/23 To consider planning applications and matters.**

None

**65/23 Finance.**

**Expenditure**

|  |  |  |  |
| --- | --- | --- | --- |
| BACS | MB Landscaping | Lengthsman’s hours (basic)  | £624.00 |
| BACS | Gill Mason – clerk  | Monthly expenses | £41.65 |
| BACS | MB Landscaping | Lengthsman’s hours (extra March, April, May - 80) | £1440.00 |
| BACS | British Gas | Cottam Lane Gate electric | £97.00 |
| BACS  | Bay tech  | Hosting of website | £300.00 |
| BACS | R Griffiths  | Internal auditor | £150.00 |
| BACS  | MB Landscaping | Extra hours June | £550.00 |

It was resolved that the payments be made.

Proposed by Cllr Darby.

Seconded by Cllr Ellison.

**66/23 To consider the lengthsman’s update and schedule of works.**

The flags have been fixed outside the library. The planters have been replanted due to some being stolen. The path at Tag Lane will be edged and tidied.

The watering of the planters over the period of warm weather was authorised.

**67/23 To consider the update on the siting of a bin on Tanterton Hall Road.**

Street scene will complete a site visit and will let the neighbourhood council know whether a bin is needed for the area and whether it can be added to the schedule.

**68/23 To consider the update from the finance committee.**

***Budget review***

The £4000.00 minibus budget will be allocate to other projects as a bus has already been purchased. The Christmas event will now have a £4,500 budget and the Tidy Towns competition will have a budget of £3,000.00.

The finance committee will be renamed - finance and asset committee.

The following working groups and committees will make proposals to full council regarding the budget and expenditure on the projects.

Community outreach working group – community infrastructure budget.

Area enhancement working group – Tanterton Village Green, Tidy Towns competition and Ingol Playgrounds budgets.

Communications working group – Communications budget.

Finance and Asset Committee – Community asset energy support budget.

It was resolved that the neighbourhood council adopt the amended budget.

Proposed by Cllr Darby.

Seconded by Cllr Ellison.

***Application for £10,000 of match funding for community facilities***

It was resolved that the grant be awarded with the stipulation that the TVC must secure other funding and present a comprehensive plan for the sensory garden before the ITNC funds are donated.

Proposed by Cllr Darby

Seconded by Cllr Jewell.

(8 in favour : 1 abstention)

***Internal auditors review – AGAR***

The auditor had one observation that the neighbourhood council needs to update its asset register. The finance & asset committee will look at this at the next committee meeting.

**69/23 To consider training for new councillors.**

The clerk will circulate the training timetable from LALC when it is published.

**70/23 To consider the green spaces agreement with Preston City Council, review the schedule and look at other potential services.**

The clerk will contact PCC and request again the information on the areas that are covered, the schedule and the costs for the works.

**71/23 To consider the request for a contribution towards the broadband / wi-fi costs for the Granton Way CCTV.**

The neighbourhood council would like a detailed statement with a breakdown of broadband costs. The clerk will ask the police if there is enough CCTV coverage of the area and enquire with the CO-OP whether it has its own CCTV.

**72/23 Reports and correspondence.**

None.

**73/23 Date and time of meetings.**

Finance Committee Wednesday 26th July 2023 at 6.30pm

Wednesday 26th July 2023 at 7pm

No meeting in August

Wednesday 20th September 2023 at 7pm

Wednesday 25th October 2023 at 7pm

Wednesday 22nd November 2023 at 7pm

Wednesday 13th December 2023 at 7pm

The meeting closed at 9pm.

Signed ……………………………………………………………………..Date…………………………………