

**The minutes of the neighbourhood council meeting held on Wednesday 20th September 2023**

**at 7pm at the Tanterton Village Centre.**

Present: Cllr Darby (chair), Cllr Ellison (vice -chair), Cllr Jewell, Cllr Mylroie, Cllr Potter, Cllr Noble, Cllr Ferneyhough, Cllr Ward.

Clerk – Gill Mason.

Seven members of the public.

**Open forum**

A resident that attended the meeting informed the council that he has objected to the planning application for 58, The Avenue. The online form wasn’t working so the objection had to be sent by email.

The hedges on Pool House Lane are overgrown and encroaching onto the road. Place for People have cut the hedge, which is on its land, but the left side hasn’t been cut by Preston City Council or Lancashire County Council.

Places for People will be completing a tidy up and will provide skips around the area. There is a consultation with the community called ‘the good, the bad and the ugly’ where residents can report what is good in the area and what needs improvement.

LCC development of Tulketh High School – will the neighbourhood council be consulted when the planning application is submitted.

Preston City Council has completed grass cuts three times in six weeks.

New councillors should be attending the PAC meetings, so they get to meet the community and groups. The next meeting is 4th October at 6.30pm.

The crime prevention officer will be submitting a report to advise what can be done in the area to improve anti-social behaviour.

**74/23 To receive apologies.**

Cllr Rutter and Cllr Gibson.

**75/23 To approve the minutes of the meeting held on Wednesday 26th July 2023.**

It was resolve that the minutes be approved and signed by the chair.

Proposed by Cllr Ellison.

Seconded by Cllr Noble.

All in favour.

**76/23 To consider and approve the co-option of Mr Ben Ward.**

It was resolved that Ben Ward be co-opted.

Proposed by Cllr Potter.

Seconded by Cllr Mylroie.

All in favour.

**77/23 To receive declarations of interest.**

Cllr Ellison declared an interest in any item regarding TVC as a Trustee.

Cllr Potter declared an interest in any matter regarding planning as a PCC substitute planning committee member and an interest in any item regarding Intact as a Trustee.

**78/23 To consider planning applications and matters.**

06/2023/0940 Lawful use certificate. 51 Dukes Meadow, Preston, PR2 7AT. Certificate of lawfulness for proposed use of dwelling as a care home for 1 no. young persons. Hexagon Care services.

Withdrawn.

06/2023/0953 Lawful use certificate. 58 The Avenue, Preston, PR3 7AY. Certificate of lawfulness for proposed change of use for one dwelling to children’s care home. John Derbyshire, The White House, Leckonby Street, Great Eccleston, PR3 0ZY.

Ingol & Tanterton Neighbourhood Council object to this application :

In the applicants documentation, it clearly states in point 12 that the onus of proof that the use would be lawful is on the applicant. This applicant has not checked the deeds to this property or any other on The Avenue or they would have found that under The Third Schedule, point 4 "Not to be used for any purpose other than that of a private dwelling."

The applicant can quote from the Town & Country Planning (Use Classes) Order (SI 1987 764), but the Deeds to this property clearly state that it is for no other purpose than that of a private dwelling.

This will not be the case as it will be run as a business for the use of three children, and least 2 members of staff on rota shift system.

For this point alone, this application cannot be accepted as it would be an unlawful use of the dwelling.

Proposed by Cllr Ellison.

Seconded by Cllr Mylroie.

(7 in favour:1abstention)

**79/23 To consider the update from the finance committee.**

***To consider and approve the updated financial regulations***

It was resolved that the NALC financial regulations template is adopted with the following additions:

Three contractor quotes will be sought for items / works over £1000.00.

The clerk can authorise emergency works up to £1000.00.

Online banking will be added to the text regarding payments.

Proposed by Cllr Darby.

Seconded by Cllr Jewell.

All in favour.

***To approve the performance against spend budget update***

It was resolved that £3000 from the Tidy Towns budget and £1000 from the Communications budget be transferred to the lengthsman’s budget and £430.00 from the CCTV budget be transferred to the Christmas event budget.

Proposed by Cllr Darby.

Seconded by Cllr Ellison.

All in favour.

***To consider the approval of the clerk’s CiLCA training and associated costs.***

It was resolved that the clerk complete the CiLCA at a total cost of £915.00 for registration, training and the purchase of Arnold Baker book which will be divided by three parish councils (£305.00 each). The clerk agrees to reimburse the parish council the cost of the training if she leaves the post within three years.

Proposed by Cllr Darby.

Seconded by Cllr Ellison.

All in favour.

**80/ 23 Finance.**

**Expenditure**

|  |  |  |  |
| --- | --- | --- | --- |
| BACS | MB Landscaping | Lengthsman’s hours (basic) | £624.00 |
| BACS | Gill Mason – clerk | Monthly expenses | £41.65 |
| BACS | MB Landscaping | Lengthsman’s hours extra July / August | £846.00 |
| BACS | Head Kandy | Contribution to broadband costs | £66.00 |
| BACS | TVC | Grant 2nd payment | £6250.00 |
| BACS | Intact | Grant 2nd payment (final) | £10,000.00 |
| BACS | PKF Littlejohn | Auditors | £504.00 |
| BACS | Preston City Council | Uncontested election costs | £200.00 |
| BACS | MB Landscaping | Lengthsman’s hours September | £522.00 |
| BACS | CALC | Clerks training and materials | £320.00 |
| BACS | All top books | Arnold Baker Local Council Administration | £145.00 |
| BACS | TVC | Grant 3rd payment | £6250.00 |

**Receipts**

|  |  |  |  |
| --- | --- | --- | --- |
| BACS | HMRC | VAT reclaim | £2479.12 |

It was resolved that the payments be made.

Proposed by Cllr Noble.

Seconded by Cllr Mylroie.

(6 in favour:2 abstentions)

**81/23 To consider the lengthsman’s update and schedule of works.**

Glyphosate alternative – postponed until next meeting.

The lengthsman has completed weeding and edging of paths, clearing of gutters, and has repaired a planter that was hit by a car.

The lengthsman will be asked to look at cutting back the hedges on Pool House Lane and either quote or build the works into his schedule.

**82/23 To consider the update on the siting of a bin on Tanterton Hall Road.**

Preston City Council has informed the neighbourhood council that there isn’t a requirement for an extra bin on Tanterton Hall Road. Two bins have been removed from Mayfield.

**83/23 To consider the AGAR external auditor’s notice of conclusion and completion letter.**

It was resolved that the neighbourhood council accept the notice of conclusion and letter and agree to the AGAR being published on the website.

Proposed by Cllr Potter.

Seconded by Cllr Ellison.

All in favour.

**84/23 To consider the green spaces agreement with Preston City Council, review the schedule and look at other potential services.**

The clerk has contacted PCC several times but has not received the schedule or costings. Cllr Potter will contact the parks team regarding the required information.

**85/23 To consider the arrangements for the siting of the Christmas tree and costs Christmas event.**

The Christmas Event Working Group proposed that the date of the switch on be 28th / 29th or 30th November. The schools will be notified and asked if the children can sing Christmas carols. Children will be given a chocolate selection box with a raffle ticket attached. A raffle will be drawn, and the three winning children will switch on the Christmas lights. Tea, coffee, mulled wine, mince pies and biscuits will be served.

It was resolved that a budget of £1000.00 be allocated for event expenses.

Proposed by Cllr Ellison.

Seconded by Cllr Darby.

All in favour.

**86/13 Reports and correspondence.**

Cllr Darby has liaised with Community Gateway regarding the improvement of the playpark at Ingol Dip.

LALC AGM - Cllr Potter to attend.

TVC and Intact reports received and circulated.

Tidy Towns presentation 16th October 2023.

**87/23 Date and time of meetings.**

Wednesday 25th October 2023 at 7pm

Wednesday 22nd November 2023 at 7pm

Wednesday 13th December 2023 at 7pm

The meeting closed at 8.30pm.

Signed ……………………………………………………………………..Date…………………………………